



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	122D	Services For Children In Out-Of-Home Placement	12/2/2008
Subchapter:	2	Services To Children In Out-Of-Home Placement	
Section	6	Educational services (N.J.A.C. 10:122D-2.6)	

§10:122D-2.6 Educational services

(a) The Division representative shall make every reasonable effort to assure that every child in out-of-home placement receives an education appropriate to his or her abilities as provided for under State laws governing compulsory education and education for disabled children.

(b) The Division representative shall develop an education record for each child initially entering out-of-home placement, who is subject to the State laws governing compulsory education, see N.J.S.A. 18A, generally. This record shall include, but not be limited to:

1. The names and addresses of the child's educational providers;
2. The child's grade level performance;
3. The child's school record; and
4. Assurance that the child's placement in out-of-home placement takes into account proximity to the school in which the child was enrolled at the time of placement.

(c) The Division representative shall provide the out-of-home placement provider with the child's education record at the time of initial placement.

(d) The Division representative shall review and update the child's education record at the time of each out-of-home placement and shall provide the updated record to the out-of-home placement provider.

(e) The out-of-home placement provider shall:

1. Make every effort to ensure that the child attends school regularly;
2. Encourage good study habits;
3. Monitor the child's academic progress; and
4. Inform the Division representative of the child's academic progress.

(f) The Division representative shall:

1. Ensure that the child is enrolled in school, if age appropriate. If necessary, the Division representative shall give the out-of-home placement provider authorization to enroll the child in school;
2. Maintain and update the education record regarding the child's progress in school;
3. Coordinate, as appropriate, activities among the school personnel, the out-of-home placement provider, and the parent;
4. Inform the parent of the child's school progress and of the parent's right and responsibility to be involved in the child's education; and
5. Refer the child for a child study team evaluation, as needed, in accordance with N.J.A.C. 6A:14-3.3(a)3ii.

-End-